

PEMBURY PARISH COUNCIL
AGENDA NOTES - 10 April 2017

1. CHAIR'S ANNOUNCEMENTS

Parish Lighting - Members are requested to present written details on the attached pro-forma of the lights that are not working in their nominated roads immediately prior to commencement of business on Monday.

Highways Minor Defects - Members are requested to present written details on the circulated green 'County Lengthsmen' forms for roads under their nominated lighting area and pass to the office for collation.

2. TO ACCEPT APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

Members are requested to ensure declarations of interest are made orally **and** completed on the circulated pro-forma issued with the agenda and returned to the Clerk before leaving the hall. A nil return is also needed. Members are reminded that if an interest comes to light during the meeting it must be declared at that time and if the member considers it to be prejudicial then he or she **MUST** leave the room. Any member who is unsure if he or she has an interest in an item should seek the Clerk's advice immediately.

4. MINUTES OF THE COUNCIL

The approval and confirmation of the minutes of the meeting held 13 March 2017 is requested.

5. LATE BUSINESS

In accordance with current Standing Orders items of late business set out in any circulated supplementary agenda need to be moved, seconded and approved, the special circumstances being that it would be unreasonable to delay any decision by the Parish Council until its next ordinary meeting on Monday 8 May 2017.

6. LIST OF OUTSTANDING RESOLUTIONS

Please see attached list. (Yellow sheet)

7. CLERK'S REPORT

8. OPEN SESSION

Council will adjourn and members of the public will be invited to address the Parish Council on any issue of concern. Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be no discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or if not already so listed, be referred to a future meeting of the Parish Council.

9. TO RECEIVE COUNTY AND BOROUGH COUNCILLORS' QUESTIONS AND REPORTS

10. CURRENT PLANNING

(a) **Planning and Highways WG** - The Chair of the Working Group will present current planning applications for **RATIFICATION, CONSIDERATION** and **GRANTS** and **REFUSALS** for information. (To follow)

11. REPORTS OF URGENT ACTIONS

12. WORKING GROUP MATTERS

AMENITIES, CHRISTMAS LIGHTS, PRIDE IN PEMBURY AND PUBLIC RELATIONS

(a) **Friends of Pembury Parish Church coffee morning** - The Friends have requested permission to hold their annual coffee morning on the Village Green on 3 September between 10am and 12 noon.

Council's **INSTRUCTION** is sought.

(b) **Driveway from Woodhill Park to Recreation Ground** - Please see attached copy email (Yellow sheet).

Council's **INSTRUCTION** is sought.

(c) **Metal detection and seismic survey of the Village Green** - Please see attached copy email from Pembury Society. (yellow sheets)

AUDIT, FINANCE AND PERSONNEL

(d) **Accounts due for payment** - the Chair of the WG will present a list of cheques for payment, with supporting documents **FOR APPROVAL**; also a list of cheques, salaries and Direct Debits paid since the last meeting for **RATIFICATION**. (To follow)

(e) **Alteration to Nat West bank account signatories** - The former Clerk, Mrs Barbara Susan Russell, will need to be removed from the authorised signatory account.

The following resolution should be proposed, seconded and agreed:

THE AUTHORISED SIGNATORY IN THE CURRENT MANDATE, FOR THE ACCOUNTS DETAILED IN SECTION 2, BE CHANGED IN ACCORDANCE WITH SECTION 5 AND THE CURRENT MANDATE WILL CONTINUE AS AMENDED.

(f) **Replacement of damaged street light in Woodside Road** - a quotation of £2,032.80 has been received from UKPN for the connection to a replacement column in Woodside Road which has been badly damaged. It is not known how the street light was

damaged or if it was merely because it was so old. There will also be a charge for the supply of the column.

UKPN have the monopoly and no other contractor is allowed to make a connection.

Council's **INSTRUCTION** is sought.

**ENVIRONMENT, ENVIRONMENTAL ISSUES (INCORPORATING ALLOTMENTS AND BURIALS)
PLANNING AND HIGHWAYS**

- (g) **Bus service 6a Tunbridge Wells to Maidstone** - The Chair will give a report of the meeting held on Friday 7 April with Arriva to discuss the withdrawal of service 6a

Council's **INSTRUCTION** is sought.

- (h) **Report of presentation by Stephen Baughen and Nancy Redgrave on planning issues**
- The Vice Chair of the WG will give an oral report of this meeting.

- (i) **Visual Tree Inspection** - Please see attached quotation from Tree Ability. (Blue sheet)

This inspection will include the trees in the driveway at Upper Church St Peter.

13. REPORTS FROM OTHER MEETINGS

14. OTHER MATTERS

- (a) **Royal British Legion in Kent** - A thank you event is being held at Shepherd Neame Brewery for organisers of the Poppy Appeal. This will be held on 15 June 2017 and will include an evening tour of the brewery and supper. Numbers are limited.

Council's **INSTRUCTION** is sought.